



## **PARKSIDE CBRF PROGRAM STATEMENT**

*Revised 3/2/2021*

### ***Mission:***

Brotoloc North has a 40-year commitment to serving people who have disabilities within community-based settings. We provide affordable, comfortable, and accessible housing, links to public services, and trained support staff to assist in daily activities, decision making, and actualization of personal choices and goals. We provide services to people throughout their lives with respect and careful attention to maintaining their personal dignity.

### ***Description:***

Parkside CBRF is a one story home with walk out in Ellsworth, Pierce County, Wisconsin. The home is located within walking distance to community activities and services. Parkside is home to a maximum of eight adults who have Developmental Disabilities, Mental Illness, Traumatic Brain Injury, Physically Disabled, Frail Elderly and or terminally ill. Both men and women may choose to live at Parkside. The home is accessible on the main level, with dual ramped exits. Private rooms are available to each resident.

### ***Licensee:***

Parkside is licensed by the state of Wisconsin as a small Class CNA (serving no more than 4 non-ambulatory clients at a time) Community Based Residential Facility to Brotoloc North. There are no access limitations to the first level of the home. Ramps are available from the front and side doors. Common areas and bathrooms are accessible. A Program Manager or designee will be available to the home when the clients are present. Registered Nurse are available to the home 24 hours per day 7 days per week.

### ***Admission Policy:***

Residents considered for acceptance into the home will be compatible with other residents of the home and will be professionally recommended for community placement. Their primary diagnosis will need to be such that they could benefit from the Parkside program. An assessment will be completed prior to admission that identifies the individual's needs, abilities, interests, and expectations. This assessment will include both a personal interview and review of records as provided by the placing agency. A prospective resident's health will need to be screened by a health care professional within 90 days prior to admission or within 30 working days of admission. The findings of this health examination needs to be provided in a written statement and indicate that the prospective resident is free of communicable disease. An admissions agreement will be completed and signed by the resident or the resident's guardian if that person's consent is legally required.

### ***Program Goals:***

Parkside CBRF will provide supported community living and personal care services to persons with mental or physical handicaps in a clean, comfortable, secure and accessible environment.

## **Services provided by the home and covered under the daily rate will include:**

1. Supervision by trained staff.
2. Information and referral services.
3. Leisure time support services.
4. Assistance with independent living skills.
5. Assistance with medications.
6. Health monitoring services and nursing consultation.
7. Meals and nutritious snacks and accommodation of special diets
8. Provide transportation for residents to participate in community activities, and provide or arrange for transportation for work, medical appointments, religious services
9. Individualized service planning.
10. Assistance in communication with family, friends, and professionals.
11. Community activities.

These services are provided to support successful community inclusion, to maximum independence, to promote individual choices, and to enhance the quality of life for adult residents of all ages.

### ***Staffing:***

At least one staff will be on duty when residents are in the home. The ratio of staff to residents shall be adequate to meet the needs of the residents as defined in their assessments and individual service plans and for the type of facility.

### ***Personal Care:***

Personal Care services are provided by staff who assist and support the residents in activities of daily living as specified in the residents' Individual Service Plans. Supportive home care services referrals will be made to outside providers when such services are ordered by a physician, if and when Brotoloc are not qualified to provide those care.

### ***Respite Guidelines:***

Persons may be admitted for respite care for up to 28 consecutive days. Persons receiving respite care will normally not have an individualized program plan, but will have an interim plan developed to meet the short-term needs of the individual. Persons accepted for respite will need to be programmatically compatible with the permanent residents of the home.

### ***Discharge Policy:***

Except in cases of emergency, where immediate discharge is necessary to protect the health or safety of the resident or others in the home, or during the first 30 days of admission, a 30 day notice of discharge will be given to the resident, the resident's guardian, and the resident's case manager or responsible payer. Possible reasons for involuntary discharge are outlined in DHS 83.20, and may include nonpayment, a care level which the home can not meet, medical reasons as ordered by a physician, imminent risk of harm to health or safety of the resident, others in the home, or others in the community, or for other reasons as specifically outlined in the admissions agreement.

### ***Conformity with DHS 83:***

It is the intent of this program statement to conform to all applicable requirements of DHS 83.